Applications are invited from suitably qualified candidates to work on a contract basis as Research Assistant at the MIE for a period of six months as from June 2021.

Minimum Qualifications:

- B.Sc (Hons) in Mathematics or Statistics or an alternate acceptable qualification.

Candidates should produce written evidence of knowledge claimed. The onus for the submission of equivalence of qualifications (if applicable) from the relevant authorities rests solely on the candidates.

Candidates with disabilities possessing the required qualifications are encouraged to apply.

Age Limit: Candidates, unless already in the service, should not have reached their 40th birthday by the closing date for the submission of applications.

Candidates should:

- Be proficient in oral and written English and French Languages;
- Display high professional ethics and confidentiality;
- Be available for immediate employment;
- Have a good knowledge and ability to use ICT;
- Be proficient in using Excel, SPSS and other software packages; and
- Have experience in conducting research.

Duties:

The Research Assistant is expected to carry out the following duties:

- Capture and analyse data related to the research study;
- Assist team members in the preparation of project reports;
- Work with software relevant for the implementation of the project;
- Schedule meetings, follow up on timeline, write minutes of meetings; and
- To perform other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Research Assistant in the roles ascribed to him.
**Remuneration:** A flat rate of Rs 23,500/= per month will be paid subject to satisfactory performance. All travelling expenses (to attend official duties only) will be refunded at bus rate.

Applications should be submitted in two copies on the prescribed form obtainable at the Reception Desk, Mauritius Institute of Education, Réduit during office hours on weekdays, or can also be downloaded from our website: [http://www.mie.ac.mu](http://www.mie.ac.mu)

Candidates are advised to read carefully the “ADVERTISEMENT AND REQUIREMENTS FOR RESEARCH ASSISTANT” before submitting their application(s). Incomplete, inadequate or inaccurate filling of the form(s) may cause the applicant’s elimination from consideration. It is an offence to give false information or conceal any relevant information. This may lead to an application being rejected or, to the termination of the appointment if a candidate has already been appointed.

Application form duly completed and supported by photocopies of birth, educational certificates and all relevant documents should reach the **Office of the Registrar, Mauritius Institute of Education, Réduit**, at latest by **Friday 04 June 2021 at 15 00**. Candidates must produce written evidence of any experience claimed.

**Late applications will not be considered.**

The post applied for should be clearly marked on the top left-hand corner of the envelope. The Mauritius Institute of Education reserves the right:

(i) to call for interview only the best qualified candidates; and

(ii) not to make any appointment as a result of this advertisement nor will assign any reason thereof.

Interested candidates are requested to contact the Registrar’s Office, 7th Floor, MIE Tower, Réduit for any additional information.

**Mauritius Institute of Education**  
Réduit  
Tel: 401 6555  
Fax: 454 1037  
registrar@mie.ac.mu  
www.mie.ac.mu  

*Date: 12 May 2021*