

## **To all Registered Students of the MIE**

### **Special arrangements owing to COVID-19 Confinement**

#### **Working online with your tutors**

We understand that most of you are facing a difficult period and you are also finding it difficult to cope with personal safety, family safety, and taking care of each other. We appreciate that you are giving time to your studies as well.

As you are aware, we have made provision for working online with your tutors through Microsoft Teams which you can be accessed through your Office 365 account.

I have received reports, feedback and queries about a number of issues following the lockdown. Measures being taken in that connection are given below:

#### **Assignment deadlines**

Tutors will be flexible regarding deadlines for the submission of assignments. However, all assignments should be submitted at latest by mid-June 2020, unless circumstances do not allow. In such a case, students will be notified about the new deadline.

#### **PPS**

Since PPS tasks are based on inputs from practice and seminars, these will be completed upon resumption. The dates will be communicated in due course.

#### **Peer Micro Teaching & Teaching Practice:**

These components are also being postponed until resumption of studies. Students will be informed accordingly.

#### **Attendance**

The 80% physical attendance requirements will be waived for modules with face to face sessions as the primary mode of delivery. Participation in online classes will be alternatively considered.

All workshop/lab-based classes would be rescheduled upon resumption of f2f classes at the MIE. Your course tutor/course coordinator would provide you with more details once face to face classes resume.

## **Examinations**

The examinations dates have been reviewed and all examinations for Semester I have been postponed. A new schedule will be communicated to students once confinement comes to a term. Students will be notified well in advance to allow for sufficient time for revision/preparation. Tutorials and catch up sessions will be held for students who require such support.

**Registrar**

**MIE**

**03 April 2020**