



Mauritius Institute of Education

Redit

Recruitment of staff on secondment for ICT integration in primary schools

Applications are invited from qualified Primary School Educators / ICTSO working in Government Primary Schools who are interested to work for integration of ICT in primary schools at the Mauritius Institute of Education.

1. QUALIFICATIONS

- (a) A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education 'Advanced Level',
- (b) A degree in Instructional Design/Educational Technology/Computer Science/Graphics Design/Fine Arts or equivalent qualifications from a recognised institution,
- (c) **OR**

Equivalent qualifications to A and B above acceptable to the Board.

A master degree in Education Technology/Computer Science/Graphics Design equivalent qualifications from a recognised institution would be an advantage.

- (d) Candidates should also:
 - reckon at least two years' post qualification experience in education/teaching practice;
 - be able to read and interpret technical and other documents related to the educational and educational technology fields; and
 - possess effective communication, interpersonal and training skills.
 - be proactive and have the ability to meet target deadlines.
 - be highly motivated and have the ability to work in teams.
 - possess good analytical and decision-making skills.



- be conversant with latest technological developments in education and instructional theories.
- be competent in the use of the latest tools to develop interoperable educational resources (graphic, HTML5, Augmented Reality, Virtual Reality, Coding and Robotics, CSS, JavaScript, audio video, social media and web-based tools).
- be able to produce instructional materials as required.
- possess knowledge of information architecture principles and methods.
- reckon experience with online learning management systems and
- understand various operating systems, file structures, file formats and protocols.

2. **ROLE AND RESPONSIBILITIES**

To be responsible for design and development of learning resources, provide training and support, research and evaluation related to educational technologies.

3. **DUTIES**

- To partner with faculty to develop timely and effective courses and digital learning materials.
- To create interoperable and platform independent educational resources.
- To perform tasks such as audio/video editing.
- To partner with faculty and staff to develop technologies that support other learning initiatives such as contextual learning, assessment, or students services.
- To coordinate training efforts for faculty, staff, and students in the use of technology in service of student learning, including preparing materials, offering training sessions and developing tutorials.
- To initiate and support communities of learning.
- To communicate frequently with various project collaborators to ensure that goals and objectives are being fulfilled.
- To provide periodic reports on course development and other projects.
- To provide advice and counsel on the strategic, tactical and operational issues associated with the use of technology in service of learning.
- To assist in assessing the effectiveness of course materials that is produced.



- To provide methods for learning needs analysis to ensure the appropriateness of digital instructional materials.
 - To perform research and evaluation on educational technology projects.
 - To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected in the roles ascribed to the candidate.
 - To be able to work odd hours as and when required.
 - To be able to travel overseas as and when required.
4. In addition to the salary of their substantive post, the selected candidates will be paid an all-inclusive special monthly allowance of Rs 10,000 for this one year assignment.
 5. Interested candidates are requested to fill in the application form available from MIE and submit same to the Office of the Director, MIE, Réduit.
 6. The closing date for the submission of application form is **10th of April 2020.**

**Mauritius Institute of Education
Réduit
Date: 28 February 2020**