



## MAURITIUS INSTITUTE OF EDUCATION

### Research Assistant: Mid-Cycle Evaluation of the Extended Programme (2018-2019) (On Contract Basis)

Applications are invited from suitably qualified candidates to work on a contract basis as Research Assistant at the MIE **for a period of three months as from September 2019** for the above programme.

This position will support the MIE/World Bank team in the mid-cycle evaluation of the Extended Programme.

#### **Minimum Qualifications:**

- A degree holder, preferably in the field of Education or Social Sciences

#### **Candidates should:**

- have experience in conducting interviews, data transcription, data entry and data analysis;
- be proficient in both oral and written English language;
- have good working knowledge of MS Office, ability to work with Dropbox, and any other related software relevant to the project;
- display high level of professional ethics;
- be able to execute instructions in a swift and efficient manner; and
- be available immediately to start the assignment.

#### **Duties:**

The Research Assistant is expected to carry out the following duties:

- Collect, input and analyse quantitative and qualitative data;
- Transcribe interviews; and
- Perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Research Assistant in the roles ascribed to her/him.

**Remuneration:** A flat rate of Rs 23,500/= per month plus salary compensation at approved rate will be paid subject to satisfactory performance. All travelling expenses (to attend official duties only) will be refunded at bus rate.

Applications should be submitted in two copies on the prescribed form obtainable at the Reception Desk, Mauritius Institute of Education, Réduit during office hours on weekdays and can also be downloaded from our website: <http://www.mie.ac.mu>

Application forms duly completed and supported by photocopies of birth, educational certificates and all relevant documents should reach the **Office of the Director, Mauritius Institute of Education, Réduit**, at latest by **Tuesday 10 September 2019 at 15 00**. Candidates must produce written evidence of any experience claimed.

**Late applications will not be considered.**

The Mauritius Institute of Education reserves the right:

- (i) to interview only the most suitable applicants; and
- (ii) not to make any appointment as a result of this advertisement nor to assign any reason thereof.

**Interested candidates are requested to contact the Directorate Office, 7<sup>th</sup> Floor, MIE Tower, Réduit for any additional information.**

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**Date:** 27 August 2019